



SHPTA General Membership Meeting Minutes, June 2022

Date: June 9th, 2022 @ 12:30PM

Location: Virtual

12:32PM Call to Order – Eve Yen

- In attendance - Lauren Stephenson, Eve Yen, Jennifer Marks, Tim Baynes, Katherine Sullivan, Shilpa Schuettenhelm, Jessica Schwerzler, Julie Word, Alissa Pires, Sandra Ozer, Tommy Yau, Allison Girvin, Sharada Hosur, Vanessa Chin, Sarah Chow, Charlotte Byers, Mariana Santos
- Proper notice was given and quorum present.

12:33PM Secretary's Report – Lauren Stephenson

- March GMM meeting minutes approved as presented

12:35PM President's Report – Eve Yen

- Standing Rules presented with proposed changes. Changes were reviewed with the General Membership.
- **Motion by Lauren Stephenson:**
 - **Motion that we approve the changes and adopt the Standing Rules as presented for the 2022-2023 school year.**
 - **Vote: 15 in favor / 0 opposed / 0 abstained**
 - **Motion carries and is approved.**
- Introduction of 2022-2023 Board of Directors
- 2022-2023 Treasurer Election – Tommy Yau – self nomination
 - Review of letter written by Tommy notifying the SHPTA of his position with Earnest and Young LLP, and working in finance.
 - Eve opens up floor for any other nominations. Nominations closed with only Tommy as nominee.
- **Motion by Lauren Stephenson:**
 - **Motion that we move to accept the nomination of Tommy Yau and elect him as Treasurer of the Sunny Hills PTA for the 2022-2023 school year.**
 - **Vote: 14 in favor / 0 opposed / 0 abstained**
 - **Motion carries and is approved.**

12:49PM Treasurer's Report – Shilpa Schuettenhelm

- No claims against our insurance
- Changes made to budget since March GMM
 - Art Curriculum - income and expenses increased by \$180
 - \$500 expenses transferred from Spring Event to End of Year Celebration
- May Treasurer's Report:
 - Event expenses (STEM) and income (Staff Appreciation)
 - Income/expenses from 5th grade signs, yearbooks, spring flower sales, Amazon smile posted
 - ~\$4300 in staff/teacher reimbursements

- Curriculum enrichment expenses posted (Art, Eager Reader, Gift a Book, Reflections, 5th grade musical)
- Review of Interim Budget for the 2022/2023 school year.
 - Tim Baynes briefly explains Play Works and how that benefits our students. Implement more structured play at recess to support social and emotional aspect of learning for our students.
- **Motion by Shilpa Schuettenhelm:**
 - **Motion that we move to accept the 2022/2023 Interim Budget as presented.**
 - **Vote: 14 in favor / 0 opposed / 0 abstained**
 - **Motion carries and is approved.**
- Changes to 2021/2022 Operating Budget Review
 - Staff appreciation:
 - Increase staff appreciation income by \$300 (was \$900 now \$1200)
 - Increase staff appreciation expenses by \$300 (was \$1.7k now \$2.1k)
 - Yearbook:
 - Increase yearbook income by \$4k (was \$4.5k now \$8.5k)
 - Increase yearbook expenses by \$2.9k (was \$3.8k now \$6.7k)
- **Motion by Shilpa Schuettenhelm:**
 - **Motion that we move to approve the outlined changes to the 2021/2022 Operating Budget.**
 - **Vote: 16 in favor / 0 opposed / 0 abstained**
 - **Motion carries and is approved.**
- Cedar Trails Elementary Request for additional \$4000 to assist in funding their Art Program.
- **Motion by Lauren Stephenson:**
 - **Motion that we move to increase the Budget Line item “Cedar Trails PTA Donation” from \$1000 to \$5000.**
 - **Vote: 15 in favor / 0 opposed / 1 abstained**
 - **Motion carries and is approved.**
- Eve Yen – Thank you to our Volunteers!!!
- Open positions for next year discussed.

1:35PM Meeting Adjourned

Submitted by: Lauren Stephenson SHPTA Secretary 2021/2022