



ISD Standard Reunification Process

Have photo identification out and ready to show school district personnel.

Student Name: Date of Birth:

Student Grade: Student Cell Phone Number:

Name of person picking up student:

Phone number of person picking up student:

Reunification

First, we want to thank you for your patience during the reunification. We share the same goal during this process: getting you and your student back together as quickly as possible. The reason we're going through this is that an event has occurred at the school that mandates we personally reunite you with your child.

Instructions:

1. Please complete the information on this card.
2. Prepare identification (If you don't have ID with you, please move to the side of the line, it may take a little longer to verify your identity.)
3. Select the appropriate check-in line. Lines may be based on either student last name or grade.
4. After check-in, staff will send a runner to recover your student. Please step over to the Reunification Location.
5. If there has been an injury or other concerns, you may be asked to meet with a counselor.
6. Please be patient. We'll get through this as quickly as possible.

Parent/Guardian Sign Off:

I have read and understand these instructions.

Print Your Name: Date: Time:

Signature:

Staff:

School personnel completes upon release of student:

Photo identification matches name of person picking up student: Y or N

If you circled N, **DO NOT** release student.

Time: Initials: Other: